**Texas Education Agency**

**Division of Career and Technical Education**

 (Public Notification of Nondiscrimination in

Career and Technical Education Programs)

1. *(LEA)* offers career and technical education programs in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_ , and \_\_\_\_\_\_\_\_\_\_\_ . Admission to these programs is based on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and \_\_\_\_\_\_\_\_\_\_\_\_\_.

2. It is the policy of *(LEA)* not to discriminate on the basis of race, color, national

 origin, sex or handicap in its vocational programs, services or activities as required by

 Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education

 Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

3. It is the policy of *(LEA)* not to discriminate on the basis of race, color, national

 origin, sex, handicap, or age in its employment practices as required by Title VI of the

 Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the

 Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of

 1973, as amended.

4. (LEA) will take steps to assure that lack of English language skills will not be a

 barrier to admission and participation in all educational and vocational programs.

5. For information about your rights or grievance procedures, contact the Title IX

 Coordinator, *(name)* , at *(address)* , *(phone number)* , and/or the Section 504 Coordinator,

 *(name)* , at *(address),* *(phone number).*

**IMPORTANT NOTES**

\*These programs are called "Career and Technical Education" in Texas, but the applicable civil rights

laws use the term "vocational."

\*LEA = “Local Education Agency”

Paragraph 1 should include any general local criteria for admission to the program (example: interest and

aptitude, age appropriateness, and class space availability).

Paragraphs 1, 2, and 5 should be included in materials announcing career and technology education

programs.

Paragraphs 3 and 5 should be included in materials which do not announce career and technology

education programs, such as employment applications, sources of referral of applicants for employment,

contracts with employers, unions or professional organizations, etc.

Paragraph 4 should be included if your service area contains a community of persons with limited English

language skills. The entire notification must be disseminated to that community in its language.